= iSTORMY =

EUROPEAN COMMISSION

HORIZON 2020 PROGRAMME – TOPIC: Hybridisation of battery systems for stationary energy storage

Interoperable, modular and Smart hybrid energy STORage systeM for stationarY applications

GRANT AGREEMENT No. 963527

Deliverable Report

D7.2 – Initial Quality Assurance and Risk Management Plan

Deliverable No.	iSTORMY D7.2	
Related WP	WP7	
Deliverable Title	Initial Quality Assurance and Risk Management Plan	
Deliverable Date	31-05-2021	
Deliverable Type	Report	
Dissemination level	Confidential – consortium members only (CO)	
Written By	Anna Molinari (VUB)	17-05-2021
Checked by	All partners	27-05-2021
Approved by	Project Coordinator	31-05-2021
Status	Final	31-05-2021

Disclaimer/ Acknowledgment

Publishable summary

In order to support the reaching of targets and achievements in terms of resources, quality and impact of iSTORMY, it is necessary to set up management tools and ensure smooth and structured collaboration. The good quality of the iSTORMY project results is ensured by the introduction of quality management and risk management procedures. This risk management plan has been developed in close relationship with the quality assurance procedures. The risk management plan aims at overseeing the reaching of targets and achievements in terms of time, quality and within budget. The process set up in this document helps to identify risks and to establish contingency plans as well as risk management protocols.

The execution of this risk management plan ensures the timely identification of risks and formulation of contingency plans and will be monitored by the Executive Board during the course of the project. Risks and their mitigation measures will be included in the risk table, which will be updated by the project management team accordingly on a continuous basis. Updates will be documented in a "living document" on SYGMA/the EC participant portal via the continuous reporting module. Besides on the EC portal, the latest version is always available within the project collaboration platform (Mett).

Section 4 of this document presents a step-wise overview of the risk management procedure and responsibilities that will be used as a practical guideline during the project.

Further, we report on the procedures defined to guarantee the quality management for the project.

Acknowledgement

The author(s) would like to thank the partners in the project for their valuable comments on previous drafts and for performing the review.

Project partners:

#	Partner short name	Partner Full Name
1	VUB	VRIJE UNIVERSITEIT BRUSSEL
2	PWD	POWERDALE
3	CEG	CEGASA ENERGIA S.L.U.
4	CEA	COMMISSARIAT A L ENERGIE ATOMIQUE ET AUX ENERGIES ALTERNATIVES
5	MGEP	MONDRAGON GOI ESKOLA POLITEKNIKOA JOSE MARIA ARIZMENDIARRIETA S COOP
6	ZIG	ZIGOR RESEARCH & DEVELOPMENT AIE
7	EDF	ELECTRICITE DE FRANCE
8	TNO	NEDERLANDSE ORGANISATIE VOOR TOEGEPAST NATUURWETENSCHAPPELIJK ONDERZOEK TNO
9	PT	PRODRIVE TECHNOLOGIES BV
10	GW	GREENWAY INFRASTRUCTURE SRO
11	AIT	AIT AUSTRIAN INSTITUTE OF TECHNOLOGY GMBH
12	UNR	UNIRESEARCH BV

Appendix A – Quality Assurance Review Form

The following questions should be answered by all reviewers (WP Leader, reviewer, Project Coordinator) as part of the Quality Assurance procedure. Questions answered with NO should be motivated. The deliverable author will update the draft based on the comments. When all reviewers have answered all questions with YES, only then can the Deliverable be submitted to the EC.

NOTE: This Quality Assurance form will be removed from Deliverables with dissemination level "Public" before publication.

Question	Author	Reviewer	Project Coordinator
	Anna Molinari (UNR)	All	VUB
1. **Do you accept this Deliverable as it is?**	Yes	Yes	Yes
2. **Is the Deliverable complete?** - All required chapters? - Use of relevant templates?	Yes	Yes	Yes
3. **Does the Deliverable correspond to the DoA?** - All relevant actions preformed and reported?	Yes	Yes	Yes
4. **Is the Deliverable in line with the iSTORMY objectives?** - WP objectives - Task Objectives	n/a	n/a	n/a
5. **Is the technical quality sufficient?** - Inputs and assumptions correct/clear? - Data, calculations, and motivations correct/clear? - Outputs and conclusions correct/clear?	n/a	n/a	n/a
6. **Is created and potential IP identified and are protection measures in place?**	n/a	n/a	n/a
7. **Is the Risk Procedure followed and reported?**	Yes	Yes	Yes
8. **Is the reporting quality sufficient?** - Clear language - Clear argumentation - Consistency - Structure	Yes	Yes	Yes